

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 4th April 2024 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p>Public Open Session 0 attendance</p>	
<p>1252</p>	<p>Attendance & Apologies Cllr James Reed (Chairman of the Parish Council) Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr Dave Adams Cllr Andy Turner Cllr Colin Taylor Cllr Stuart McLean</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies None</p>	
<p>1253</p>	<p>Declarations of Interest & Grants for Dispensation</p> <p>Cllr Simon Meaden declared an interest in Item 1258 Penny Tap / Maintenance. The Clerk granted the request to contribute/speak during the item.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
<p>1254</p>	<p>Matters arising from the last F&GP Parish Council Meeting held 7th March 2024.</p> <p>No matters arising.</p>	
<p>1255</p>	<p>Play Area Matters & Reports</p> <p>The monthly on-sight inspection continues throughout April and will change to weekly inspections in May.</p> <p>Cllr Turner specifically inspected the basketball timbers (as identified as a moderate risk in the annual inspection report). In the event of a successful Skate-park development, the basketball equipment will likely to be removed and is a temporary fixture.</p>	

<p>1256</p>	<p>Village Hall Update</p> <p>Village Hall Committee remain keen to discuss the plans for the installation of the emergency generator and update on solar energy issues. Cllr Turner & Mereweather will be meeting with DES Team shortly and will contact the Village Hall Team.</p> <p>Cllr Adams (RA) forwarded information supplied from Calor regarding the safety requirement for siting generators.</p> <p>The VH were made aware of the need to clear the blocked gutters (patio side) and the offer to supply a scaffold tower was made.</p>	<p>AT IM</p>
<p>1257</p>	<p>Sports Association Matters</p> <p>The new football dug outs sponsored by the CCIO have been put in situ this afternoon. Plans to refurbish the old dug outs have been proposed however this will be monitored as they currently are unsightly.</p> <p>The Clerk received an enquiry from Wimborne Cricket Club 3rd Team who wish to hire the facilities in May 2024. The team who had previously hired the facilities were keen to revisit. The enquiry was passed to the Sixpenny Handley Cricket Club.</p> <p>The Bowls Club acknowledged an increase in water usage due to the on-going battle with surface moss. It is hopeful that a dry spell will allow further pressure washing.</p> <p>Clerk to contact the Cricket Club regarding overdue fees and artificial strip maintenance.</p>	<p>Clerk</p>
<p>1258</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>The Clerk met with the Fire & Security contractor who was unable to check the sensor located in the locked cellar room. As it was known to be problematic (suffering many false alarms) it had recently been by-passed. For insurance purposes The Tap are required to re-instate a more appropriate sensor– Apollo Series 65 BR heat detector. Cllr Adams offered to assist and the Clerk to contact the Penny Tap Team.</p> <p>Cllr Meaden confirmed that the re-programming of the dehumidifier had resolved the excessive water droplets in the cellar.</p> <p>Cllr Adams (PC appointed caretaker) & Cllr Turner identified damp & mould conditions in the loft space on the floor directly above the (cold cellar ceiling). Along with condensation on the walls of the main room. Members concluded that the room gets damp as a result of the larger number of people frequently gathering in the main room with little or no air circulation. It was noted that the installation of a heat pump in the main room would help matters by taking moisture out.</p>	<p>Clerk/DA</p>

<p>In conclusion, in addition to the energy efficiency review the Parish Council have identified the necessity to assess the fabric of the building. The effects of day to day activity along with historic council decisions should be addressed via the formation of a dedicated Parish Council sub-committee or working group during the next tenure of office.</p> <p>Members acknowledged that the pavilion usage by clubs has changed over recent years along with the introduction of a popular community service (The Penny Tap). Members are committed to protecting the infrastructure and integrity of the building for future years and adapting to new activity and patterns of behaviour.</p>	<p>Clerk</p>
<p>Football Boundary Fencing</p> <p>The wooden fence continues to deteriorate. Cllr Adams (RA) felt strongly that the current fencing was an urgent health and safety issue and that the PC were obligated to fix. Members resolved unanimously to approve a maximum of £1,000.00 expenditure as a temporary solution. Clerk to contact local Grass Cutting Contractor for a quote.</p> <p>Additionally, members noted the deterioration of the Village Hall pond fence and requested an additional quote. Clerk to establish ownership of the boundary line with Dorset Highways.</p>	<p>Clerk</p> <p>Clerk</p>
<p>Green Container Shed</p> <p>Cllr Meaden & Reed agreed to remove the green container from the Village Hall car park as it is dilapidated and believed to be a haven for rodents.</p>	<p>Clerk</p>
<p>Shared Prosperity (part funded) Recreation Ground Footpath</p> <p>Local Contractor has agreed to complete the new footpath by this year's Big Session due to be held on July 17th. Cllr Adams agreed to liaise with land owner Mr S Judd regarding plans to improve the condition of the existing part of the footpath.</p> <p>Cllr Adams (RA) to contact The First School advising of easier access shortly to be made available to the rear of the school.</p>	<p>DA</p> <p>RA</p>
<p>Sports Association Accounts</p> <p>Clerk to carry forward a summary of accounts to the next F&GP meeting.</p>	<p>Clerk</p>
<p>Review of Sports Clubs Fees</p> <p>Members resolved unanimously to maintain the current annual hire charges @ £500.00 per club per year. Members acknowledged the Handley Sports Football Club contribution to pitch care by continuing to reduce their fees by £250.00.</p> <p>Members discussed arrangement for a Sports Association Annual General Meeting inviting representatives from all of the Sports Clubs. Clerk to carry forward this item under the PCs new tenure of office.</p>	<p>Clerk</p>
<p>Pitch Maintenance 2024/25 – Members acknowledged the previous year's investment and agreed no further expenditure.</p>	

1259	Matters to Report & Correspondence No matters to report.	
1260	Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 4 th April 2024. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny. Clerk circulated the Internal Audit report and recommendations to all members. A further final year end report will complete 2023-24 audit. Members acknowledged the discrepancy between F&GP recommendation of £73,000.00 precept demand on 7/12/23 and the FPC decision to reduce to £68,450.00 on the 14/12/23. The variance was not acknowledged in FPC minutes. Clerk to administrate payments, 1 st Scrutineer Cllr S McLean 1 st Cllr A Turner & 2 nd Cllr C Taylor to authorise payments.	

Meeting Closed 8.55 pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 25th April 2024

Sixpenny Handley & Pentridge Parish Council

Payments – 4th April 2024

Date Description Payment

01/04/2024	Dorset Council Rent	SO	484.00
04/04/2024	C Nicholson (March Salary Payment)	On-line	1,002.10
04/04/2024	Nest Pension Payment	On-line	73.06
04/04/2024	C Nicholson Reimbursement monthly SIM pavilion	On-line	20.00
04/04/2024	L Tuckey (x4 Cleaning Parish Office)	On-line	30.00
04/04/2024	A MacLeod (x4 Litter picks)	On-line	30.00
04/04/2024	Sevenside Defibs & Training Ltd	On-line	300.00
04/04/2024	Complete Fire Services (Fire extinguisher & maintenance)	On-line	31.20
04/04/2024	A G Edwards & Sons (John Deere new battery)	On-line	188.40
04/04/2024	Wiltshire Council (Repayment of funding)	On-line	435.00
04/04/2024	Cllr Dave Adams (Reimbursement of Petrol & Salt Tablets)	On-line	64.68
04/04/2024	Web Booth (website hosting costs)	On-line	389.95
04/04/2024	Sharon Carter Interim Internal Audit	On-line	150.00
04/04/2024	DAPTC Annual Subscriptions 2024/25	On-line	560.06
04/04/2024	HMRC	On-line	78.39
	April Total		3,836.84

To be submitted by the Clerk on Friday 5th April 2024.

Scrutineer – Cllr S McLean

1st On-line authorisation Cllr Turner 2nd On-line authorisation Cllr Taylor

Scrutineer.....Date.....

